**Name:**

**District:**

**Please complete the information below and email it to Donna at** [**vcop4k12edtech@gmail.com**](mailto:vcop4k12edtech@gmail.com). All of the items listed below must be completed on or before December 23rd in order to demonstrate a minimum of 15 hours for inservice or CEU credit. Please keep a copy of the completed form for your records. An email will be sent to you confirming receipt.

Upon confirmation of the information provided, participants will receive a certificate of completion that they may share with their administration.

**Expectations for participation are as follows:**

1. Completion of the 2 required surveys at the beginning and end of the modules
2. Completion of goals presented in the 6 modules
3. Provide evidence of completion such as URL's, documents, multimedia presentations\*
4. Completion of 6 reflections posted on Discussion Tabs, Discussion Pages, and Continuing Conversation pages where you can collaborate with others, ask questions, and share your expertise

Evidence of completion, for #3 includes the following:

Wikis

Provide the wiki URL for public wikis, for private wikis please provide a screen shot of all pages.

Online Bookmarking

Provide the URL and access for your site.

Digital Storytelling

Provide the URL to the digital storytelling project you created,

Glogster

Provide the URL to the Glog(s) you create.

Wordle

Provide the URL to the Wordle(s) you create OR save the Wordle as an image and submit the image.